

## CERTIFICATE OF BASIC SAFETY

### **JOB SAFE PROGRAM**

*Be Properly Prepared to be Safe Workers*

This is to certify that

has successfully achieved a 70% or better standard in

**HCS 3000: Workplace Safety Systems**

\_\_\_\_\_  
Instructor and/or ADLC

\_\_\_\_\_  
President & CEO  
Workers' Compensation Board – Alberta

\_\_\_\_\_  
Chair  
Job Safety Skills Society

\_\_\_\_\_  
*Joanne Garton*  
Senior Regional Manager, OHS Compliance  
Alberta Employment and Immigration

Certificate #

Date Issued

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## JOB SAFE PROGRAM

*Be Properly Prepared to be Safe Workers*

- Gold Standard:** Successful completion of a written exam denoting insight, knowledge and understanding of basic safety with a mark of 70% or better.
- Silver Standard:** Successful completion of a multiple choice exam denoting awareness of basic safety with a mark of 70% or better.
- Red Star Standard:** Successful completion of a project applying health and safety principles, practices and knowledge with a mark of 70% or better.

### HCS 3000: Workplace Safety Systems

Based on Alberta Education curriculum, students gain the attitudes, knowledge and skills related to workplace health and safety and examine relevant legislation required in the workplace.

#### Topics covered include:

- ◆ Safety From Past to Present
- ◆ Health & Safety Management Systems: The 8 Elements
- ◆ Hazards: What are They?
- ◆ Ergonomics: Fitting the Workplace to You
- ◆ Hazard and Risk Assessment and Controls
- ◆ Incident Investigation and Injury Prevention
- ◆ Job Safety and the Law
- ◆ The Workers' Compensation Act
- ◆ Workplace Injuries: Are You Covered?
- ◆ Employment Standards: Code and Regulations
- ◆ Hazardous Materials (WHMIS) *Optional Unit*
- ◆ Personal Protective Equipment (PPE) *Optional Unit*
- ◆ Safety Audits *Optional Unit*

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**HCS 3010: Workplace Safety Practices**

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### HCS 3010: Workplace Safety Practices

Based on Alberta Education curriculum, students explore workplace safety principles and practices, and apply these principles and practices to a variety of contexts.

#### Topics covered include:

- ◆ Accidents, Incidents, and Hazards: What are They?
- ◆ Causation: From Theory to Practice
- ◆ Ergonomics: Fitting the Workplace to You
- ◆ Personal Protective Equipment (PPE)
- ◆ Hazard Assessment, Elimination and Control
- ◆ Fire Safety: What is Fire?
- ◆ Fire Safety: Putting Out Fires
- ◆ Fire Safety: Fire Prevention, Detection, Protection
- ◆ Fire Safety: Getting Out Alive
- ◆ Electrical Safety
- ◆ Ladder Safety
- ◆ Confined Space: Getting In and Out
- ◆ Confined Space: Before Entering
- ◆ Workplace Hazardous Materials Information Systems (WHMIS)
- ◆ Transportation of Dangerous Goods (TDG) *Optional Unit*

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**AGR 3000: Agriculture Safety**

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Instructor and/or ADLC

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### AGR 3000: Agriculture Safety

Based on Alberta Education curriculum, students recognize and assess the hazards and manage the risks of working in agriculture.

#### Topics covered include:

- ◆ Hazards: What Are They?
- ◆ Farm Hazards and Injuries
- ◆ Hazard Assessment and Control
- ◆ Safety on the Farm
- ◆ Fire Safety: What is Fire?
- ◆ Fire Safety: Types, REACT, PASS
- ◆ Fire Safety: Getting Out Alive and Well
- ◆ Electrical Safety
- ◆ Ladder Safety
- ◆ Confined Spaces: Getting In and Out
- ◆ Confined Spaces: Before Entering
- ◆ Hazardous Materials
- ◆ Personal Protective Equipment (PPE)
- ◆ Ergonomics: Fitting the Workplace to You
- ◆ Emergency Response Planning
- ◆ Job Safety and The Law

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